



THE PINES TENNIS CLUB INCORPORATED

CONSTITUTION

1. Name

The name of the Club shall be "The Pines Tennis Club Incorporated".

2. General Definitions Clause

- (a) The Club means The Pines Tennis Club Incorporated.
- (b) The Committee means the Committee of Management.
- (c) A Sub-Committee means an assembly of three or more members appointed by the Committee of Management or elected by a General Meeting.
- (d) A Member means a person whose name is shown on the list of financial members. A senior member is 19 years and over; a junior member is 18 years and under.

3. Objective

The Pines Tennis Club Incorporated shall operate with the objective of providing a facility for the entire community and to ensure that the game of tennis is played according to the rules and in a spirit which will promote the game and attract new players.

4. Membership

Any person may make application to the Secretary, or, in the absence of the Secretary, to any member of the Committee. On receipt of such application, the Secretary, or such member of the Committee, shall take action in accordance with the procedures set out in the Rules and By-Laws.

5. Management

- (a) The Club shall be controlled by a Committee of Management which will be elected at each Annual General Meeting, and will comprise:

- the President
- a Vice President
- an Honorary Secretary
- an Honorary Treasurer
- a Membership Secretary
- a Junior Delegate
- between 3 and 5 ordinary members.

No member may hold more than one office on the Committee.

- (b) In addition, members attending the AGM shall elect a Selection Committee of at least 3 members.
- (c) One or more auditors shall be appointed by the Management Committee. The auditor(s) shall not be a member or Public Officer of the Club.
- (d) The Committee shall appoint a Public Officer who shall be responsible for acts to the Associations Incorporation Ordinance 1953.
- (e) If the meeting wishes, a Social Committee of at least 4 members, and a Court Captain(s) to organize social play, may be elected.
- (f) Any vacancy in any of the Offices mentioned in sub-paragraphs (a), (b) and (c) of this paragraph, shall be filled by the Committee.
- (g) All money received by the Treasurer shall be lodged in a financial institution in the name of the Club or the names of one or more of the Club Executive. All authorisation for payments shall be made by the President, Secretary and the Treasurer, or by any two of them.

6. Annual and Special General Meetings

The Annual General Meeting shall be held on or before 14 December of each year for the purpose of receiving the Committee's Report and audited Statement of Accounts, election of Office Bearers, setting of fees, and for dealing with any other business. The Report and Statement shall be available for distribution among members at least three days prior to each Annual General Meeting.

Special General Meetings of the Club shall be convened by the Secretary at the direction of the Committee or on the receipt of a requisition signed by fifteen (15) financial members of the Club, such requisition to contain the reason for the meeting. The Secretary shall then convene a meeting within 14 days of receipt of the requisition.

Voting at all meetings of the Club shall be by show of hands of financial senior members, or by ballot if this is required by the meeting. Voting by proxy shall not be allowed. The Chairman at all meetings shall have a casting vote only.

Notice of all General Meetings shall be given by placing a notice in a prominent position at the Club and by notice in the Press at least 10 days prior to the meeting. Such notice shall state the time, date and place of the meeting, and also the nature of the business to be placed before the meeting. A quorum shall consist of 10 senior members.

7. Notice of Minutes

Minutes from all general Committee Meetings will be available for all members upon request from the Secretary. A copy of the minutes will be on display on the noticeboard in the clubhouse.

8. Joining Fee and Subscription

- (a) A Joining Fee shall be paid by all prospective members.
- (b) The annual Subscription and joining fee shall be fixed at each Annual General Meeting.
- (c) The Committee shall have the right to vary or defer fees and/or subscriptions.

9. Delegates

Where delegates are appointed to any outside body to represent the Club, such delegates shall, wherever possible, be elected by the Committee from amongst its members.

10. Interpretation of Constitution, Rules and By-Laws

Any question arising out of the interpretation of the Constitution, Rules or By-Laws shall be decided by the Committee or by the Club in General Meeting.

11. Alteration of Constitution

The Constitution of the Club shall not be repealed, added to, or amended in any way except by a three-fourths majority of the members present at the Annual General Meeting or a Special General Meeting called for the purpose. Notice of any proposed amendment shall be given in writing to the Secretary at least 14 days prior to the date of the meeting, and shall be included in the notice paper for the meeting.

12. Framing of Rules and By-Laws

The Committee shall have the power to make or amend any Rules and By-Laws considered necessary for the efficient management of the Club, subject to confirmation by the next subsequent General Meeting.

13. Notification of Changes to the Constitution or Rules and By-Laws

The Public Officer will provide the Corporate Affairs Commission with a certified copy of the amended document within 1 month of alteration.

14. Affiliation with the A.C.T.T.A.

The Club shall affiliate with the Australian Capital Territory Tennis Association (incorporated).

15. Life Membership

- (a) The Committee may nominate any person who, in the opinion of the Committee, has given outstanding service to the Club, to be a Life Member. Upon the Committee making such a nomination, the person so nominated shall be put before the next AGM and if a three-fourths majority of members, present and voting, support the said nomination, that member shall become a Life Member of the Club.
- (b) A Life Member shall be entitled to free membership of the Club during his/her lifetime, but shall pay ball and pennant fees at the same rate as ordinary members.

16. Common Seal

The Common Seal of the Club appears below. The custody of the Seal and the use of the Seal on legal documents shall be the responsibility of the Secretary.

TO BE SUPPLIED

17. Liquidation or Winding-Up

Upon the winding-up of the Club, distribution of the assets will be determined by a two-thirds majority of members. This distribution shall be approved by a Judge of the Supreme Court of Australia.

18. Official Presentation

This Constitution was presented and approved at the Club's inaugural Annual General Meeting held on 4 December 1986.